

Notice of the 25th Annual General Meeting

Notice is hereby given that the 25th Annual General Meeting (AGM) of **Asia Insurance PLC.** will be held on Tuesday the 26th August 2025 at 12:00 noon (Dhaka Time) using digital platform through the link <https://asiainsurance.digitalagmbd.net> to transact the following business.

AGENDA

1. To receive, consider and adopt the Directors' Report and Audited Financial Statements for the year ended 31 December 2024 along with Auditors' Report thereon.
2. To declare dividend for the year ended 31 December 2024 as recommended by the Board of Directors.
3. To elect/re-elect Directors as per provision of Articles of Association of the Company.
4. To approve the appointment of Independent Director.
5. To appoint Statutory Auditors for the year 2025 and to fix their remuneration.
6. To appoint Corporate Governance Compliance Auditor for the year 2025 and to fix their remuneration.
7. To appoint Insurer's Corporate Governance Guidelines (ICGG) Compliance Auditor for the year 2025 and to fix their remuneration.
8. Miscellaneous, if any, with the permission of the Chair.

By order of the Board of Directors



Md. Atique Ullah Majumder
DMD & Company Secretary

Dated: Dhaka

04 August, 2025

Notes:

- a. Shareholders whose names appeared in the Member's Register of the Company on the Record Date i.e. 29 July 2025 are eligible to participate in the meeting and receive dividend.
- b. Members can cast their vote through online (real time) or e-voting starting from 24 hours before the AGM and voting option will remain open till the closure of AGM.
- c. AGM will be conducted as per BSEC Letter No. BSEC/ICAD/SRIC/2024/318/87, dated March 27, 2024.
- d. As per BSEC Notification no. BSEC/CMRRCD/2006-158/208/admin/81 dated 20 June 2018, the soft copy of the Annual Report 2024 along with Attendance Slip, Proxy Form and the Notice will be forwarded to all Members at their respective e-mail addresses available with us as per CDBL record. These are also available in the Company's website at: www.asiainsurancebd.com
- e. A member is eligible to attend the Annual General Meeting may appoint a proxy to attend and vote on his/her behalf. No person shall act as proxy unless he/she is entitled to be present and vote in his/her own right. The "Proxy Form" duly filled, signed and stamped at BDT 20/- must be sent to Asia Insurance PLC. Share Office or e-mail: asiainsu.share@gmail.com by no later than 72 hours before commencement of the Annual General Meeting (AGM).
- f. As per BSEC's notification No. SEC/CMRRCD/2009-193/154 dated 24 October, 2013, "**No benefit in Cash or kind, other than in the form of Cash Dividend or Stock Dividend, shall be paid to the holders of equity securities.**"